

LANGUAGE LINE SERVICES CONTRACT

In an effort to address the difficulties many of you have been facing regarding access to court interpreters, this office has opened an account with Language Line Services, Inc., a New York State Vendor under contract with the Office of Court Administration. Language Line provides telephonic interpretation services which are now available to the Attorneys for Children Panel, the cost of which will be paid by the State of New York.

Prior to using the services of a Language Line Interpreter, panel members must first obtain authorization from the court. **Panel members must provide this office with a copy of the signed order** by emailing it to the attention of Gregory Chickel at gchickel@nycourts.gov. Please refer to our website for a copy of sample Order and instructions. If you have any questions, please do not hesitate to contact our office.

Note:

The universal client ID number to access Language Line may only be used as an AFC, not an 18-B. Please note that if you misuse the AFC universal client ID, you will be contacted by our office and Language Line Services for reimbursement of those charges.

ADULT REPRESENTATION (18-B)

Please note if you represent an adult (18-b) and wish to utilize Language Line Services, you must first obtain authorization from the court via a 722-c order. This will enable you to contact Language Line Services at www.LanguageLine.com in order to sign up and open an account. As 18-B, you are responsible for paying Language Line Services directly. You may then submit your bill to the County as an expense on your voucher and you must attach a copy of the 722-c order to your voucher.